

# Notification for Renewal of Annual Sponsorship

Date: [Insert Date]

Dear [Sponsor's Name],

We hope this message finds you well. As we approach the end of our current sponsorship period, we would like to take this opportunity to express our sincere gratitude for your continued support over the past year.

Your commitment has been instrumental in helping us achieve our goals and make a positive impact in the community. We are excited to inform you that your annual sponsorship is due for renewal on [Insert Renewal Date].

We kindly ask you to consider renewing your sponsorship for another year. The new sponsorship period will begin on [Insert Start Date] and will run until [Insert End Date]. Your renewed support will allow us to further enhance our programs and reach even more individuals in need.

Please let us know if you require any additional information or if you would like to discuss the renewal details. We appreciate your ongoing partnership and look forward to another successful year together.

Thank you once again for your generosity.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]