

# Letter of Sponsorship Interest

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am reaching out to express our interest in partnering with [Recipient Organization] as a sponsor for our upcoming fundraising gala, [Event Name], scheduled for [Event Date]. This event aims to [briefly describe purpose of the event].

As a prominent leader in [their industry or cause], your support would not only contribute to the success of our gala but also demonstrate your commitment to [specific cause or initiative]. We anticipate an attendance of [expected number] guests, providing a unique platform for your organization to gain exposure and connect with [target audience].

We are offering various sponsorship levels, each with exclusive benefits. Enclosed, you will find our sponsorship proposal detailing the opportunities available and the impact your support will have.

We would be honored to partner with you in this meaningful endeavor and would love an opportunity to discuss this further. Please feel free to contact me at [Your Phone Number] or [Your Email] at your convenience.

Thank you for considering this opportunity to support [mention cause/event]. We look forward to the possibility of working together.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]