

Official Sponsorship Package Breakdown

Date: [Insert Date]

To: [Sponsor Name]

From: [Your Organization Name]

Subject: Sponsorship Proposal Breakdown

Dear [Sponsor Name],

We are excited to present to you the detailed breakdown of our official sponsorship package for [Event/Project Name]. Below are the various sponsorship levels and associated benefits.

Sponsorship Levels

Package Level	Investment Amount	Benefits
Platinum Sponsor	\$20,000	<ul style="list-style-type: none">• Logo featured prominently on event materials• VIP access to all event activities• Exclusive networking opportunities
Gold Sponsor	\$10,000	<ul style="list-style-type: none">• Logo on event website and promotional materials• Access to special sessions
Silver Sponsor	\$5,000	<ul style="list-style-type: none">• Logo on event signage• Recognition during the event

Conclusion

We believe that your partnership will significantly contribute to the success of [Event/Project Name]. If you have any questions or need further information, please feel free to reach out.

Thank you for considering this opportunity. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]
[Your Contact Information]