

# Confirmation of Sponsorship Participation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are pleased to confirm your sponsorship participation in [Event/Program Name] scheduled for [Event Date]. Your support will significantly contribute to the success of this event.

As agreed, your sponsorship includes the following: [List the details of sponsorship benefits].

Please feel free to reach out if you have any questions or require further details.

Thank you once again for your generous support. We look forward to seeing you at the event!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]