

# Support Acquisition Letter

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Theater/Organization Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am reaching out on behalf of [Your Theater/Organization Name] as we prepare for our upcoming independent theater showcase, titled "[Showcase Title]," scheduled for [Showcase Dates]. This event aims to celebrate the diverse and vibrant voices in our community through the art of theater.

Your generous support would make a tremendous difference in bringing this event to life. We are seeking funding for various aspects, including production costs, venue rental, and promotional materials. By contributing to our showcase, you will not only help us facilitate artistic expression but also foster community engagement and collaboration.

In recognition of your support, we would be delighted to feature your name/logo on our promotional materials and provide you with complimentary tickets to the showcase. We believe that this partnership will not only benefit our theater but also enhance your visibility within the community.

We would love the opportunity to discuss this further and explore how we can work together. Please feel free to contact me at [Your Phone Number] or [Your Email Address]. Thank you for considering our request, and we look forward to the possibility of partnering with you to make this event a success.

Warm regards,

[Your Name]

[Your Title]

[Your Theater/Organization Name]