

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[School Name]

[School Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Sponsor's Name],

We are excited to announce our upcoming athletic event, the [Event Name], scheduled for [Event Date] at [Event Location]. This event aims to encourage sportsmanship and teamwork among our students while also fostering community spirit.

We are seeking sponsorship to help cover the costs of equipment, uniforms, and refreshments for the participants. In return for your generous support, we would be happy to feature your company's logo on event banners, promotional materials, and announcements during the event.

Your sponsorship will directly impact the success of our event and the experience of our students. We would be grateful for your consideration and hope to form a mutually beneficial partnership.

Thank you for considering this opportunity to support the young athletes of [School Name]. We look forward to the possibility of collaborating with you.

Sincerely,

[Your Name]

[Your Position]

[School Name]