

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Organization Name] to explore the opportunity for [Company's Name] to become a sponsor for our upcoming professional league event, [Event Name], taking place on [Event Date] at [Event Location].

This event will showcase some of the best talents in the sport and is expected to attract [insert estimated number] attendees, including fans, families, and local media. We believe this partnership will provide [Company's Name] with significant exposure and engagement within our community.

As a sponsor, you would receive various benefits, including:

- Your company logo prominently displayed on event materials.
- Opportunity to include promotional materials in attendee goodie bags.
- Social media mentions and recognition on our website.
- VIP access for your team during the event.

We would love to discuss potential sponsorship levels and find a way to highlight [Company's Name] during this significant event. I would be happy to meet at your earliest convenience to discuss this further.

Thank you for considering this opportunity to support [Event Name]. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Your Phone Number]

[Your Email Address]