

**[Your Name]**

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**[Sponsor's Name]**

[Sponsor's Title]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

**Subject: Request for Sponsorship for [International Sports Meet Name]**

Dear [Sponsor's Name],

I am writing to you on behalf of [Your Organization/Team Name] as we prepare to participate in the upcoming [International Sports Meet Name] scheduled for [dates of the event] in [location]. This is an exciting opportunity for our team to showcase our skills, dedication, and sportsmanship on an international platform.

We are seeking sponsors who share our passion for sports and community engagement. Your support would not only help cover our travel expenses and equipment needs but would also provide your brand with visibility to a diverse audience, including athletes, fans, and media, from around the world.

In return for your sponsorship, we offer various promotional benefits such as [list benefits, e.g., logo placement on uniforms, social media mentions, banners at events]. We are keen to discuss how we can align our goals and create a successful partnership.

We would greatly appreciate the opportunity to meet with you to discuss this sponsorship further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a convenient time for a discussion.

Thank you for considering this opportunity to support our team as we strive for excellence at [International Sports Meet Name]. We look forward to the possibility of collaborating with [Sponsor's Company].

Warm regards,

[Your Name]

[Your Position]

[Your Organization/Team Name]