

Renewal Notice

Date: [Insert Date]

Dear [Sponsorship Partner's Name],

We hope this message finds you well. As we approach the expiration date of our current sponsorship agreement dated [Insert Original Agreement Date], we would like to take this opportunity to discuss the renewal of our partnership.

Over the past year, your support has significantly contributed to our [mention specific achievements or events]. We are excited about the potential to continue our collaboration and further enhance our impact together.

Please find attached the proposed terms for the renewal. We believe these adjustments will better reflect the value of our partnership and the mutual benefits we provide.

We would appreciate your feedback and any modifications you may propose. Our aim is to finalize the renewal process by [Insert Deadline for Agreement], ensuring a seamless continuation of our partnership.

Thank you for your continued support and commitment. We look forward to your reply.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]