

# Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to seek your support for our upcoming charity marathon, scheduled to take place on [Event Date], aimed at raising funds for [specific cause or charity]. This event brings together participants from all walks of life, promoting health, community engagement, and support for those in need.

Your contribution as a sponsor would not only help us achieve our fundraising goals but would also showcase your commitment to [specific cause or community]. We have multiple sponsorship levels, each offering unique promotional opportunities, including [briefly mention benefits such as logo placement, event signage, etc.].

We believe that your partnership is vital to the success of this event, and we would be thrilled to have you on board as a sponsor. If you require any further information or would like to discuss this opportunity, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We look forward to the possibility of working together to make a meaningful impact in our community.

Warm regards,

[Your Name]

[Your Position]

[Organization Name]