

Utility Tax Credit Eligibility Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inquire about my eligibility for the utility tax credit offered by [Utility Company Name]. I am interested in understanding the criteria and application process related to this credit.

Please let me know if there are any specific forms I need to fill out, deadlines to be aware of, and the documentation required to support my application.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]