

Utility Tax Credit Application Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative],

I am writing to formally request a utility tax credit for my account with [Utility Company Name]. My account number is [Account Number]. Due to [briefly explain your situation, e.g., financial hardship, medical circumstances], I believe I am eligible for this tax credit.

I have attached the necessary documentation to support my application, including [list any documents attached, e.g., income statements, bills, etc.].

I kindly ask for your assistance in processing my application and look forward to your timely response. Thank you for your attention to this matter.

Sincerely,

[Your Name]