

Letter of Invitation for Sponsorship

Date: [Insert Date]

Dear [Sponsor's Name],

We are excited to announce that [School Name] will be celebrating [Event Name] on [Event Date]. This special event will bring together students, parents, and community members to celebrate [briefly describe the purpose of the event].

We would like to invite you to be a sponsor for this memorable occasion. Your contribution will help us provide [specific items or activities that will be funded by the sponsorship]. In return, we offer [mention the benefits for the sponsor, such as recognition, promotional opportunities, etc.].

We hope you will consider supporting our school and being part of this wonderful event. If you have any questions or would like to discuss this opportunity further, please feel free to contact me at [Your Contact Information].

Thank you for considering our invitation. We look forward to the possibility of partnering with you!

Sincerely,

[Your Name]

[Your Title]

[School Name]

[School Address]

[School Phone Number]

[School Email Address]