

# Sponsorship Agreement

Date: [Insert Date]

**From:**

[Your Organization Name]  
[Your Organization Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**To:**

[Sponsor Name]  
[Sponsor Address]  
[City, State, Zip Code]

**Dear [Sponsor Name],**

We are pleased to present this sponsorship agreement for your partnership with [Event Name], which will take place on [Event Date] at [Event Location]. This event aims to [describe the purpose of the event].

**Sponsorship Details:**

- **Sponsorship Level:** [Insert Sponsorship Level]
- **Financial Contribution:** \$[Insert Amount]
- **Benefits:**
  - [List benefits, e.g., logo placement, promotional opportunities]

**Terms and Conditions:**

1. The sponsor agrees to provide the financial contribution on or before [Due Date].
2. In return, [Your Organization Name] will provide the benefits as outlined above.
3. This agreement is valid until [End Date], unless terminated by either party with [Insert Notice Period] notice.

**Acceptance:**

To confirm your sponsorship, please sign below and return this agreement by [Return Date].

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[Sponsor Name]

[Title]  
[Date]

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[Your Organization Name]  
[Title]  
[Date]

Thank you for considering this opportunity to partner with us. We look forward to the possibility of working together to make [Event Name] a success.

Sincerely,  
[Your Name]  
[Your Title]