

# Letter of Sponsorship Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

I hope this letter finds you well. I am reaching out on behalf of [Your Organization], a [brief description of your organization and its mission]. We are excited to announce that we will be hosting our annual fundraising auction on [Event Date] at [Location]. This event aims to [briefly describe the purpose of the event].

We are seeking sponsorship from local businesses and community leaders like you to help make this event a success. Your support will not only help us reach our fundraising goals, but it will also provide your company with great visibility and engagement opportunities within our community.

As a sponsor, you will receive the following benefits:

- Logo placement on event materials and website
- Recognition during the event
- Complimentary tickets to the event

- [Any additional benefits]

We would be honored to partner with [Sponsor's Company] for this charitable cause. Attached to this letter, you will find additional information regarding sponsorship packages. We are happy to discuss any customized options that may align with your marketing goals.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss further. Thank you for considering this opportunity to support our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]