

# Letter of Recognition

Date: [Insert Date]

To: [Partner's Name]

[Partner's Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Partner's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your partnership and support through the corporate matching gift program.

Your commitment to enhancing our mission through your generous matching gifts has made a significant difference in our efforts to [briefly describe your organization's mission or project].

Thanks to your generosity, we have been able to [insert specific achievements or benefits resulting from the matching gifts].

We sincerely appreciate your continued support and partnership. Together, we can achieve even greater milestones.

Thank you once again for your dedication and commitment to our cause.

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Contact Information]