

# Appeal for Utility Efficiency Rebate Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative's Name],

I am writing to formally appeal the decision regarding my application for the Utility Efficiency Rebate Program for my recent energy-efficient home improvements. My reference number is [Insert Reference Number].

On [Insert Date of Application], I applied for the rebate after completing the installation of [describe improvements, e.g., energy-efficient windows, HVAC system, etc.]. I was informed that my application was denied due to [briefly state the reason for denial].

I would like to contest this decision because [provide reasons and any supporting evidence, such as documentation of energy savings, compliance with guidelines, etc.]. I believe my improvements meet the program's criteria and would greatly contribute to energy savings.

Given the importance of energy efficiency and my commitment to reducing consumption, I kindly request a review of my application and reconsideration of my eligibility for the rebate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]