

Planned Gift Receipt

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to express our heartfelt gratitude for your generous planned gift of [insert gift amount or description] made on [gift date]. Your support is invaluable to us and plays a vital role in furthering our mission to [insert mission statement or purpose].

This planned gift will enable us to [briefly describe the impact of the gift, such as support specific programs or initiatives]. Your commitment to our cause is truly inspiring and we are grateful for your investment in our future.

Please find enclosed a receipt for your records. If you have any questions, please feel free to contact us at [insert contact information].

Thank you once again for your generosity and support. Together, we can make a difference.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Contact Information]

Enclosure: Receipt