

# Bequest Confirmation and Heartfelt Thanks

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title/Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the gracious bequest of [describe the bequest, e.g., "a monetary donation of \$10,000"] made in your esteemed organization's favor as outlined in the will of [Donor's Name]. We are immensely grateful for your commitment to our mission and the significant impact your generosity will make.

On behalf of [Organization Name], I would like to express our heartfelt thanks for this generous bequest. Your support enables us to continue our work in [briefly describe the purpose of the organization or the program being supported].

We deeply appreciate your trust and belief in our cause, and we are eager to honor your contribution by using these resources to further our mission. Should you have any questions or would like to discuss this further, please feel free to reach out.

Thank you once again for your thoughtful generosity.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]