

You're Invited to Our Community Engagement Event!

Dear [Community Member/Name],

We are excited to announce our upcoming community engagement event focused on the utilities that serve our community. Join us for an informative session where you can learn about our services, provide feedback, and get answers to your questions.

Event Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue/Address]

What to Expect:

1. Informational presentations about our utility services.
2. Interactive Q&A sessions.
3. Opportunities to share your thoughts and suggestions.
4. Light refreshments will be served!

We value your input and look forward to fostering stronger relationships within our community. Please RSVP by [Insert RSVP Date] to ensure your spot.

For more information, contact us at [Insert Contact Information].

Thank you, and we hope to see you there!

Sincerely,
[Your Name]
[Your Title]
[Utility Company Name]
[Utility Company Contact Information]