

# Dear [Donor's Name],

On behalf of [Organization/Institution Name], I would like to express our heartfelt gratitude for your generous endowment fund donation of [amount] made on [date]. Your incredible support plays a pivotal role in our mission to [briefly describe mission or purpose].

Thanks to your generosity, we are able to [mention specific programs or initiatives funded by the donation]. Your commitment to enriching the lives of [target group, e.g., students, community members] is truly inspiring and makes a profound difference in their lives.

We are honored to have you as a valued supporter of our organization. We wish to recognize your contribution by [mention any recognition details such as putting their name on a plaque, invitation to events, etc.].

Thank you once again for your kindness and belief in our work. We look forward to continuing to create a positive impact together.

Sincerely,  
[Your Name]  
[Your Title]  
[Organization/Institution Name]  
[Contact Information]