

# Letter of Acknowledgment

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip]

Dear [Donor's Name],

On behalf of the [Hospital Foundation Name], I would like to extend our heartfelt gratitude for your generous support. Your contribution of [amount or item donated] will make a significant difference in our efforts to provide quality healthcare to our community.

Your commitment enables us to [briefly explain how the donation will be used, e.g., purchase medical equipment, fund patient care programs, etc.]. We are truly grateful for your generosity and belief in our mission.

Thank you once again for your support. We hope to keep you updated on the impact of your generous contribution.

Sincerely,

[Your Name]

[Your Title]

[Hospital Foundation Name]

[Contact Information]