

Hospital Foundation

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Hospital Name] Foundation, I would like to extend our heartfelt gratitude for your generous financial support of [specific amount or donation] received on [date of donation]. Your contribution plays a significant role in helping us to provide quality healthcare services to our community.

Thanks to your support, we are able to [briefly mention specific programs, services, or projects that the donation will fund]. Your commitment to our mission strengthens our ability to make a positive impact on the lives of our patients and their families.

Please know that your generosity is truly appreciated, and we are proud to count you as a valued supporter of [Hospital Name]. We will keep you updated on the outcomes of our initiatives, made possible by contributions like yours.

If you have any questions or would like to discuss your donation further, please feel free to reach out to me at [your contact information]. Thank you once again for your support.

Sincerely,

[Your Name]

[Your Title]

[Hospital Name] Foundation

[Contact Information]