

# Winter Utility Safety Precautions

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Sender's Name]

Subject: Important Winter Utility Safety Precautions

Dear [Recipient's Name],

As winter approaches, we want to remind you of essential safety precautions for using utilities during this season. Your safety is our top priority, and following these guidelines can help prevent accidents and ensure a warm, safe environment.

## Safety Precautions

- Keep heat sources at least three feet away from flammable materials.
- Ensure your heating system is inspected and serviced before winter starts.
- Install smoke detectors and carbon monoxide detectors on each floor of your home.
- Keep outdoor vents clear of snow and ice.
- Have an emergency kit ready with essentials in case of power outages.
- Never use a gas stove or oven to heat your home.

By taking these steps, you will help ensure your safety and the safety of those around you. If you have any questions or need assistance, please feel free to reach out.

Stay safe,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]