

Donation Confirmation Letter

Date: [Insert Date]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to express our heartfelt gratitude for your generous contribution of [Amount/Item Donated] toward our service project, [Project Name]. Your support plays a crucial role in helping us achieve our goals and make a positive impact in the community.

Your donation will be used to [Briefly explain how the donation will be used]. We are excited to see the difference this will make in the lives of those we serve.

As a token of our appreciation, we would like to invite you to [Mention any upcoming event or initiative related to the project]. More details will follow.

Thank you once again for your support. If you have any questions, please feel free to contact us at [Organization's Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Organization's Name]

[Organization's Address]

[Organization's Phone Number]

[Organization's Email Address]