

Letter of Acknowledgment

Date: [Insert Date]

[Your Church Name]

[Your Church Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Church Name], I would like to sincerely thank you for your generous contribution of [Specify Contribution Details] on [Date of Contribution]. Your support plays a vital role in our mission to serve our community and spread the teachings of our faith.

We deeply appreciate your kindness and dedication to our cause. Your contribution will help us [Briefly Describe How Contribution Will Be Used or Impact the Community].

Please keep this letter for your records as confirmation of your donation. If you have any questions, feel free to reach out at [Your Contact Information].

Thank you once again for your generosity and support.

Blessings,

[Your Name]

[Your Title]

[Your Church Name]