

Dear [Donor's Name],

Thank you for your generous support and interest in volunteering with us. Below is an overview of the roles and responsibilities of donor volunteers:

Overview of Roles:

- **Fundraising Support:** Assist in fundraising activities and events to help raise awareness and funds for our cause.
- **Community Outreach:** Engage with the community to promote our mission and generate interest in our programs.
- **Donor Relations:** Maintain communication with donors, ensuring they are informed about the impact of their contributions.
- **Event Coordination:** Help in organizing and executing donor appreciation events and volunteer gatherings.

Responsibilities:

- Attend volunteer orientation and training sessions.
- Commit to a minimum number of volunteer hours each month.
- Provide timely updates on donor interactions and support efforts.
- Collaborate with staff and other volunteers to achieve fundraising goals.
- Represent our organization positively at all times.

We appreciate your dedication and look forward to working together to make a lasting impact. Please do not hesitate to reach out with any questions.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]