

Utility Remote Access Services

Date: [Insert Date]

Dear [Customer Name],

We hope this message finds you well. We are reaching out to inform you about our utility remote access services tailored to assist you in reporting outages efficiently.

Outage Reporting Instructions

- To report an outage, please call our dedicated hotline at [Insert Phone Number].
- You can also visit our website at [Insert Website URL] to report outages online.
- For immediate assistance, please utilize our mobile app available on iOS and Android.

Your prompt reporting helps us respond more effectively and restore services as quickly as possible.

Contact Us

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Insert Email Address] or [Insert Phone Number].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]