

# Letter of Recognition

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to extend our heartfelt gratitude for your exceptional leadership and generous support. Your commitment has made a remarkable impact on our mission and the community we serve.

Thanks to your leadership, we have been able to [insert specific achievements or initiatives funded by the donor]. This would not have been possible without your vision and generosity.

We appreciate your belief in our cause and your willingness to be a vital part of our journey. Together, we are making strides towards [insert organization's mission or goals].

Again, thank you for your outstanding support. We look forward to continuing this impactful journey together.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Contact Information]