

# Total Contributions for the Year

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title, if applicable]

[Recipient Organization, if applicable]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We would like to take this opportunity to express our gratitude for your support throughout the year [Year]. Your contributions have made a significant impact on our mission.

Below is a summary of your total contributions:

- Total Amount Contributed: \$[Total Amount]
- Number of Donations: [Number]
- Last Contribution Date: [Contribution Date]

Thank you once again for your generosity and commitment to [Organization Mission]. Your support enables us to continue our work and make a difference in the community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]