

# Utility Energy Source Upgrade Confirmation

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We are pleased to inform you that your application for upgrading your energy source has been successfully processed. Your new energy source will be activated on [Activation Date].

Details of the upgrade are as follows:

- Previous Energy Source: [Previous Energy Source]
- New Energy Source: [New Energy Source]
- Installation Date: [Installation Date]

Should you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Utility Company Name] for your energy needs.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]

[Utility Company Phone Number]

[Utility Company Email]