

# Notice of Utility Energy Source Transition

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

We are writing to inform you about an important change regarding your utility service. As part of our commitment to sustainability and reducing our carbon footprint, we will be transitioning to [New Energy Source, e.g., renewable energy sources] effective [Transition Date].

This transition will allow us to provide cleaner, more sustainable energy while still ensuring reliable service. You may notice some differences in your billing statement, but we are dedicated to making this change as seamless as possible.

If you have any questions or concerns regarding this transition, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding and continued support as we take this important step towards a greener future.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]

[Contact Information]