

Employee Recognition Program

Dear [Employee Name],

We are thrilled to recognize your hard work and dedication to our team. As a token of our appreciation, we are excited to present you with a corporate gift that reflects our gratitude.

Your exceptional contributions have greatly impacted our success, and we believe that you deserve to be celebrated.

Please choose one of the following gifts:

- Gift Option 1: [Description]
- Gift Option 2: [Description]
- Gift Option 3: [Description]

To select your gift, please reply to this email by [date]. We look forward to celebrating your achievements!

Thank you for being an invaluable member of our team.

Best regards,

[Your Name]

[Your Position]

[Company Name]