

# Notification of Express Shipping Premium Rates

Date: [Insert Date]

Recipient Name  
Recipient Address  
City, State, Zip Code

Dear [Recipient Name],

We are writing to inform you of an update regarding our express shipping premium rates, effective [Effective Date]. As a valued customer, we want to ensure that you are aware of these changes so you can plan accordingly.

## New Premium Rates

- Within [Region/Country]: \$[New Rate]
- International Shipping: \$[New Rate]
- Same-Day Delivery: \$[New Rate]

These adjustments reflect our commitment to providing you with the fastest and most reliable shipping services. We appreciate your understanding and continued support.

If you have any questions or concerns regarding the new rates, please do not hesitate to contact our customer service team at [Customer Service Phone] or [Customer Service Email].

Thank you for choosing [Your Company Name] for your shipping needs.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Company Phone]  
[Your Company Email]