

Product Retirement Notification

Dear Valued Customer,

We are writing to inform you that, effective [Retirement Date], we will be retiring our [Product Name]. This decision was made after careful consideration and is part of our commitment to providing you with the best possible products and services.

The last day to order the [Product Name] will be [Order Deadline]. After this date, the product will no longer be available for purchase and all support services will be ceased.

We appreciate your understanding and support during this transition. If you have any questions or need assistance with alternative products, please do not hesitate to contact our customer service team at [Customer Service Contact Information].

Thank you for being a valued customer.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Contact Information]