

# Utility Neighborhood Service Upgrade Notification

Dear [Resident's Name],

We are excited to inform you that our utility service in your neighborhood will be upgraded to enhance the quality and reliability of service. This upgrade is scheduled to take place on [Start Date] and is expected to be completed by [End Date].

During this period, you may experience temporary service interruptions, but we will do our utmost to minimize any inconvenience. Our team will be working diligently to ensure that all upgrades are carried out efficiently.

We appreciate your understanding and patience as we work to provide you with a better utility service. If you have any questions or concerns, please do not hesitate to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued member of our community!

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]

[Company Contact Information]