

Important: Credit Card Expiration Notice

Dear [Customer's Name],

We are writing to inform you that your credit card ending in XXXX-XXXX-XXXX-[Last 4 Digits] is set to expire on [Expiration Date]. To ensure uninterrupted service and avoid any potential issues with transactions, please update your payment information at your earliest convenience.

You can update your credit card details by logging into your account on our website or by contacting our customer service department at [Customer Service Phone Number].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]