

Notice of Utility Remote Meter Reading Installation

Date: [Insert Date]

Dear [Customer Name],

We are pleased to inform you that our company will be installing remote meter reading systems in your area. This technology will allow for more accurate and efficient meter readings, ensuring a smoother service experience for all our customers.

Your scheduled installation date is [Insert Installation Date]. Our technicians will be arriving at your property between [Insert Start Time] and [Insert End Time]. Please ensure that someone is available to provide access to the meter location.

If you have any questions or concerns, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your cooperation and support as we strive to improve our service.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]