

Commercial Utility Peak Usage Advisory

Date: [Insert Date]

To: [Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

We are writing to inform you about an important advisory concerning peak utility usage in your area.

As we approach the peak usage period, we anticipate higher demand for electricity and water. Please be aware that during this time, your utility rates may increase. We encourage you to consider implementing energy conservation measures to help manage your usage and costs.

Some tips to reduce peak usage include:

- Adjusting thermostats
- Using energy-efficient appliances
- Avoiding unnecessary lights and equipment usage
- Shifting heavy usage activities to off-peak hours

If you have any questions or need assistance in managing your utility usage, please do not hesitate to contact our customer service team at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]