

Payment Failure Notification

Dear [Customer Name],

We are writing to inform you that a recent attempt to process your credit card payment for your account [Account Number] was unsuccessful. The payment was due on [Due Date].

Reason for Failure: [Reason for Failure]

To avoid interruption of service, please log in to your account and update your payment information or provide an alternate payment method at your earliest convenience.

If you have any questions, please contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]