

Important Product Recall Notice

Date: [Insert Date]

Dear Valued Customer,

We are writing to inform you about a recall of the following product:

Product Name: [Insert Product Name]

Product Code: [Insert Product Code]

Reason for Recall: [Insert Reason]

Risk Identified: [Insert Risk Information]

Your safety is our top priority, and we urge you to stop using the product immediately and check your home for any units that may be affected.

Please follow these steps:

1. Remove the product from your home.
2. Contact us at [Insert Phone Number] or [Insert Email Address] for further instructions.
3. Return the product to the place of purchase for a full refund or exchange.

We apologize for any inconvenience this may have caused and appreciate your prompt attention to this matter.

Thank you for your understanding and support.

Sincerely,

[Your Company Name]

[Company Contact Information]