

Request for Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request information regarding the demand response options available through [Company/Organization Name]. As an interested stakeholder, I am keen to understand the programs you offer, their eligibility criteria, potential benefits, and any associated processes.

Specifically, I would appreciate details on the following:

- Overview of demand response programs
- Eligibility requirements
- Incentives and payments offered
- Program participation timelines
- Contact information for program coordinators

Thank you for your attention to this request. I look forward to your prompt response. Should you require any additional information from my side, please do not hesitate to contact me.

Sincerely,

[Your Name]