

# Official Announcement: Store Shutdown

Dear Valued Customers,

We regret to inform you that due to unforeseen circumstances, our store located at [Store Address] will be permanently closing its doors effective [Closing Date].

We want to take this opportunity to express our heartfelt gratitude for your support and loyalty throughout the years. It has been a pleasure serving you.

All pending orders will be fulfilled, and we encourage you to visit us before the closing date to make any final purchases. Our website will also remain operational until [Website Closure Date] for any online transactions.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you once again for being a part of our journey.

Sincerely,

[Your Name]  
[Your Position]  
[Store Name]  
[Contact Information]