

# Notice of Retail Store Closure

Dear Valued Customers,

We regret to inform you that **[Store Name]** located at **[Store Address]** will be closing its doors effective **[Closure Date]**.

This decision was not made lightly, and we sincerely appreciate your support during our time in the community.

We encourage you to visit our other locations or our website at **[Website URL]** for any ongoing promotions and updates.

Thank you for your understanding and support.

Sincerely,

**[Your Name]**

**[Your Position]**

**[Company Name]**

**[Contact Information]**