

Important Notice Regarding Your Sensitive Data

Dear Valued Customer,

We are writing to inform you about a recent incident that may have resulted in the exposure of your sensitive personal information.

On [Date of Incident], we discovered that [brief description of the incident, e.g., "an unauthorized access to our database occurred"]. Although we have taken steps to secure our systems, we believe it is our responsibility to notify you of this potential risk.

We encourage you to take the following precautions to protect your information:

- Change your passwords on all accounts.
- Monitor your accounts for any unusual activity.
- Consider enrolling in an identity theft protection service.

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

We sincerely apologize for any inconvenience this may cause and appreciate your understanding as we work to ensure the safety and security of your information.

Thank you for your continued trust in us.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]