

# Volunteer Participation Confirmation

Dear [Volunteer's Name],

We are thrilled to confirm your participation in our upcoming promotional event, [Event Name], taking place on [Event Date] at [Event Location]. Your willingness to volunteer is greatly appreciated and is vital to the success of this event.

As a volunteer, you will be responsible for [brief description of volunteer tasks]. Please arrive by [Arrival Time] for a brief orientation and to ensure everything is set up before the event starts.

If you have any questions or need further information, feel free to contact us at [Contact Information].

Thank you for your support and dedication. We look forward to seeing you there!

Best regards,  
[Your Name]  
[Your Position]  
[Organization Name]