

Documentation Submission for Power Outage Compensation Claim

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, Zip Code: [City, State, Zip Code]

Dear [Utility Company],

I am writing to formally submit my documentation for a compensation claim due to the power outage that occurred on [insert date of power outage]. The outage lasted for [insert duration], which resulted in [briefly explain the impact, e.g., food spoilage, property damage, etc.].

Attached to this letter, please find the following documents:

- Copy of the outage notification from your company
- Photographic evidence of any damages incurred
- Receipt of food or property replacement (if applicable)
- Any additional relevant documentation

I kindly request that you review my claim and provide compensation for the inconveniences and losses I have experienced due to the outage. I appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]