

Refund Request Status Update

Dear [Customer's Name],

We hope this message finds you well. We are writing to provide you with an update regarding your refund request submitted on [Date of Request].

As of today, your request is currently being processed. We have received all the necessary information, and our team is actively working on it. We appreciate your patience during this time.

You can expect to receive your refund within [Time Frame]. Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]