

Refund Request Confirmation

Dear [Customer's Name],

We are writing to confirm that we have received your request for a refund for the order number [Order Number]. Our team is currently processing your request.

Once your refund is approved, you will receive a confirmation email, and the amount will be credited back to your original payment method within [Timeframe].

If you have any questions or need further assistance, please feel free to contact our customer service team at [Customer Service Email] or [Phone Number].

Thank you for your patience and understanding.

Sincerely,

[Your Company Name]

[Your Company Contact Information]