

# Refund Application Validation Notice

Date: [Insert Date]

To: [Insert Applicant's Name]

Address: [Insert Applicant's Address]

Dear [Insert Applicant's Name],

We are writing to inform you that we have received your application for a refund submitted on [Insert Application Date]. We appreciate your prompt submission and would like to acknowledge that your application is currently under validation.

Please note that the validation process may take up to [Insert Time Frame] business days. We will notify you of the outcome via email at [Insert Applicant's Email] once the validation is complete.

If we require any additional information or documents during this period, we will reach out to you directly.

Thank you for your patience and understanding.

Sincerely,

[Insert Your Name]

[Insert Your Position]

[Insert Company Name]

[Insert Company Contact Information]